

**HOUSING AUTHORITY OF CHELAN COUNTY
& THE CITY OF WENATCHEE**
1555 SOUTH METHOW STREET
WENATCHEE WA 98801-9417
(509) 663-7421 TDD EQUIPPED

Office Use Only	
Application # _____	Bedroom Size _____
Applied on: _____	@ _____
Translator Needed: YES / NO	
Processed by (initial) _____	

- RIVER RUN APTS.**
 CASHMERE, WA.
 8 ONE BEDROOMS
 10 TWO BEDROOMS
 No Smoking
 No Pets



APPLICATION FOR SECTION 515 MULTI-FAMILY HOUSING



Submission of this application does not guarantee that you will receive an apartment. It will help us to determine your eligibility and priority category, and place you on a waiting list if you qualify. **IT IS IMPORTANT THAT YOU FILL OUT THE FORM ACCURATELY AND PROVIDES ALL INFORMATION NECESSARY TO COMPLETE THE APPLICATION.** You must notify us immediately if there are any changes in your family size or income.

NAME OF APPLICANT: _____

MAILING

ADDRESS: _____
 Number & Street City State Zip Code

Home Phone: _____ Message Phone _____ Work Phone _____

I. FAMILY COMPOSITION: List all people who live in your household, starting with head of household.

NAME OF FAMILY MEMBERS	RELATION TO FAMILY HEAD	BIRTH DATE	PLACE OF BIRTH	SEX	SOCIAL SECURITY NUMBER
1.	HEAD				
2.					
3.					
4.					
5.					

Please list any family member who is 18 years of age or older and is disabled or a full-time/part-time student:

* Do you qualify for a disability allowance? Yes / No

* Do you have a disability which requires a unit with special features? Yes / No

If yes, what unit features will you need for your disability? _____

* Do you have a disability which requires an auxiliary aid? Yes / No

If yes, what auxiliary aid(s) do you require for your disability?

* Have you ever made application to this or another program ran by the Housing Authority of Chelan County & the City of Wenatchee or have you been a tenant in our housing? YES / NO

* Previous application number or address of apartment owned by us: _____.

II. AGE/INCOME DOCUMENTATION

Documentation Needed: (1) A copy of your Birth Certificate or other proof of your birth date.
 (2) Income Tax Return and W-2 forms if you filed.
 (3) Verification of Social Security Number for every family member.

III. RECORD OF CRIMINAL CONVICTION

List all the states that each applicant has lived in _____

Have you or anyone in your household ever been convicted for any offense? Yes / No _____

If yes indicate who: _____ Nature of conviction: _____

Time Served: _____ Date of Release: _____

Credit and Drug and Criminal background checks will be conducted for each applicant prior to determining final eligibility and tenancy.

IV. LANDLORD’S REFERENCES: Please list all landlords from the past four (4) years.

LANDLORD’S NAME & ADDRESS	ADDRESS OF THE RENTAL	LANDLORD’S TELEPHONE #	DATES YOU RENTED
1. _____ _____			
2. _____ _____			
3. _____ _____			

FOR ADDITIONAL REFERENCES, PLEASE ATTACH A SEPARATE SHEET IF NECESSARY.

- Are you now or have you ever lived in another Federally Subsidized unit. Yes / No

If yes, list address _____

IV. GROSS ANNUAL INCOME

1. HEAD OF HOUSEHOLD'S INCOME: (If you need more space, please write on back)

COMPANY	EMPLOYER’S ADDRESS	DATES WORKED		TOTAL INCOME RECEIVED
		From	To	\$
		From	To	\$
		From	To	\$

		From	To	\$
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2. SPOUSE OR CO-TENANT'S INCOME: (If you need more space, please write on back)

COMPANY	EMPLOYER'S ADDRESS	DATES WORKED		TOTAL INCOME RECEIVED
		From	To	\$
		From	To	\$
		From	To	\$
		From	To	\$

Unemployment: \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Social Security/SSI: \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Spouse or Co-Tenant \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Public Assistance: \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Pensions or Annuities: \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Source: _____

Support Payments/Alimony: \$ _____ per (Mo. /Wk.) From _____ to _____ Total: \$ _____

Source: _____

B. TYPE AND VALUE OF ASSETS

1. Cash on hand and in bank accounts, Interest, Dividends, and IRA's? \$ _____

2. Net Income from Real or Personal Property (Not Including Automobiles or Personal Property)

TOTAL: \$ _____ Source _____

BANK NAME	ACCOUNT #	TYPE OF ACCOUNT
_____	_____	_____
_____	_____	_____

Have you sold, disposed of or given away any assets during the last two years for less than Fair Market Value?
 _____ if yes, please explain: _____

How did you hear about our multi family housing? Friend/Relative / Radio / Newspaper / Flier / Other

NONDISCRIMINATION TRACKING INFORMATION

The information regarding race, national origin, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the USDA RURAL DEVELOPMENT, that Federal Laws prohibiting discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to

furnish it, the owner (Housing Authority of Chelan County & the City of Wenatchee) is required to note the race/national origin and sex of individual applicants on the basis of visual observation or surname.

HEAD OF HOUSEHOLD ETHNICITY: (CIRCLE ONE): Hispanic or Latino; Not Hispanic or Latino.

HEAD OF HOUSEHOLD RACE: (CIRCLE ONE): American Indian/Alaska Native; Asian; Black or African American; Native Hawaiian or Other Pacific Islander; White.

HEAD OF HOUSEHOLD GENDER :(CIRCLE ONE): MALE OR FEMALE

VI. APPLICANT'S CERTIFICATION AND SIGNATURES

The information in this application is full, true and complete to the best of my knowledge. I understand that if I have not given full, true and complete information to the best of my knowledge, my application for housing assistance may be denied.

In addition, I certify that the subsidized rental unit I am applying for will be my only permanent residence and I do not nor will I maintain a separate subsidized rental unit in a different location.

I HEREBY GIVE MY CONSENT TO INQUIRIES BEING MADE BY THE HOUSING AUTHORITY FOR THE PURPOSE OF VERIFYING THE STATEMENTS CONTAINED IN THIS APPLICATION AND TO OBTAIN A CREDIT/CRIMINAL REPORT.

SIGNATURES:

Head of Household

Date

Spouse

Date

Other Adult Household Member

Date

FOR OFFICE USE ONLY:

TOTAL INCOME: \$ _____

QUALIFIED DUDUCTIONS

TOTAL ADJUSTMENTS: \$ _____

\$480.00 per child

ADJUSTED INCOME: \$ _____

\$400.00 for elderly (62+) or disabled family